



RESIDENT'S Car Park Pass Application Form

First Name	
Surname	
Address	
Town	
Postcode	
Email address	
Vehicle Registration Number (You may add more than one vehicle as long as you provide proof of residence for each)	

I confirm that the information I have given is correct at the time of application. I accept and agree to abide by the terms and conditions of use of the resident car park pass and I fully understand the provisions relating to the operation of the scheme.

Signature of Applicant:		Added to Database Date	Official Use Only:
Date		Initials:	Official Use Only:

To validate your registration we will need to see the following:

- 1) **Proof of address = Recent bill or driving license**
- 2) **Proof of car ownership = Vehicle registration document or current insurance certificate (please ensure that your vehicle registration is clearly visible and only send 1 page)**

Please do not send original documents as they cannot be returned. Please ensure photographs/scans of documents are of a high enough quality to be read clearly

Please apply by email to Stanborough@GLL.ORG or by post to Stanborough Park Activity Centre, Stanborough Road, Welwyn Garden City, Hertfordshire, AL8 6DF

Resident's Car Park Pass - Terms and Conditions of use.

1. The pass is only valid at Stanborough Park
2. The pass is only available to residents of the Welwyn Hatfield District.
3. If you move out of the District your pass becomes invalid and should inform us by contacting us by email at Stanborough@GLL.ORG.
4. The giving of incorrect information with the intent of defrauding the Trust or improper use of the pass will result in forfeiture of the pass.
5. The pass is not transferable and can only be used for the vehicle stated on the application form.
6. The pass entitles the valid holder to a reduced car park charge of £1.50 per day.
7. GLL reserves the right, at its absolute discretion, to withdraw a pass and the benefits of its use to any person who does not conform to these conditions.
8. GLL reserves the right to alter or amend the terms and conditions of the scheme.